MAVBRIDGE™
DIGITAL MAILROOM
Reimagine Efficiency

Add Speed, Security, and Savings

In today's world, companies must process information faster than ever before. Managing incoming business mail effectively throughout the enterprise has become even more challenging with distributed and remote workforces. Certainly, volumes have decayed in the last several years, however, the mail that does come in must be delivered quickly, efficiently, and securely otherwise it will negatively impact your ability to do business and communicate with customers, partners, and other stakeholders.

Mavro's Digital Mailroom solution lets you streamline the delivery of incoming documents and correspondence, whether on paper or from electronic sources, utilizing advanced imaging and classification technology. Additionally, reliable recognition of department and recipient names, integrated with configurable business rules, maximizes distribution accuracy.

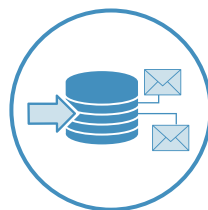## AUTOMATE INCOMING MAIL ACROSS THE ENTERPRISE

Scan
Physical mail is received, prepared, and scanned directly out of the envelope saving prep costs and reducing errors.

Import
Intelligent Mavro Software monitors and automatically imports document image files from one or multiple locations.

Deliver
Document images are efficiently delivered to recipients, regardless of where they are. Physical delivery is eliminated.
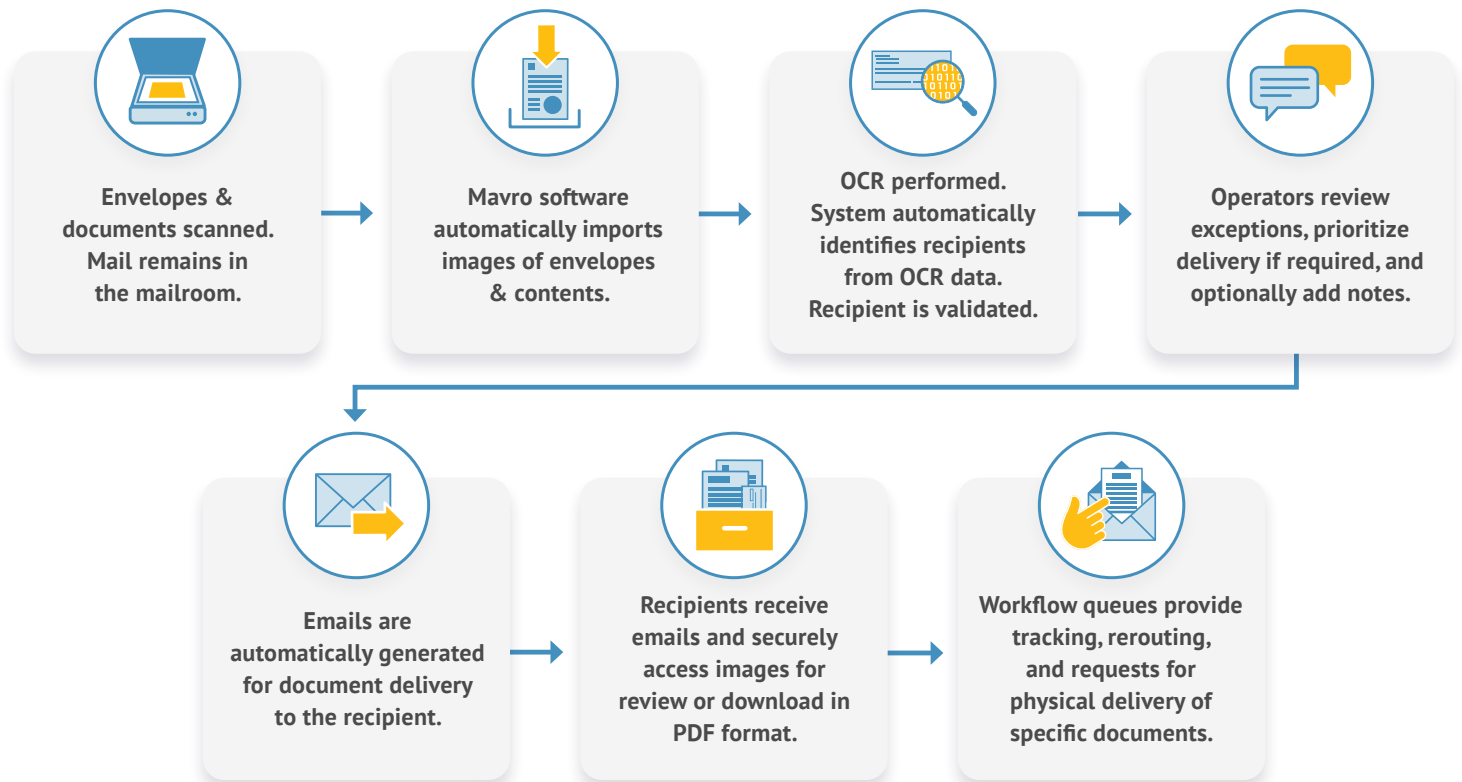
Track
Secure distribution, along with systemic monitoring, ensures mail will reach the correct recipient.

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BUILDING THE OPTIMAL DIGITAL MAILROOM

Mavro's Digital Mailroom solution is tailored to meet the specific needs of your organization, delivering optimization throughout your entire enterprise – across departments, floors, buildings, and cities. Indeed, we realize that each business is unique. Accordingly, our approach starts with a collaborative process – we work with your team and together develop a vision and design that aligns with your business needs and dovetails with your culture.

The result is a Digital Mailroom solution that helps you improve operational efficiency, accelerates delivery of key information to required recipients, and provides total visibility and control.

Envelopes & documents scanned. Mail remains in the mailroom.	Mavro software automatically imports images of envelopes & contents.	OCR performed. System automatically identifies recipients from OCR data. Recipient is validated.	Operators review exceptions, prioritize delivery if required, and optionally add notes.

Emails are automatically generated for document delivery to the recipient.	Recipients receive emails and securely access images for review or download in PDF format.	Workflow queues provide tracking, rerouting, and requests for physical delivery of specific documents.

Delivering a Return on Investment

The digitalization and electronic delivery of all mail across your business is a significantly more efficient work method – whether your workforce is in distributed offices, at remote locations, or always on the move. Our Digital Mailroom solution not only reduces delivery timelines but saves you hefty processing costs and courier fees. Furthermore, a number of intangible benefits can be realized – such as secure storage of documents and guaranteed processing of each mail piece – which, in turn, ensures your business is effectively processing all incoming mail and communicating with its customers.

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