

ONE-TOUCH PROCESSING



One-Touch Processing means operators handle each document only once, resulting in optimized workflow efficiency and quality.

One-Touch Processing — The Ultimate in Efficiency and Quality

What is One-Touch Processing?

In typical processing operations, documents are handled many times leading to inefficiencies and errors. In a traditional processing environment, envelopes are first sorted into piles. Next, documents are extracted, prepped for scanning, sorted into groups, and separately scanned. Any exceptions are manually handled – scanned in smaller groups or physically delivered to remote departments for processing.

One-Touch Processing drastically reduces document handling to a single touch. All document types, including exceptions, are extracted and scanned in one step. All document classification and sorting is done electronically. Exceptions are automatically routed to the appropriate department for processing. Even rescans are virtually eliminated.

Opex Scanners

The One-Touch Process starts with revolutionary scanners only available from Opex®. The FalconRED™ is the optimal workstation for integrated extraction, prepping, and scanning of any document type.

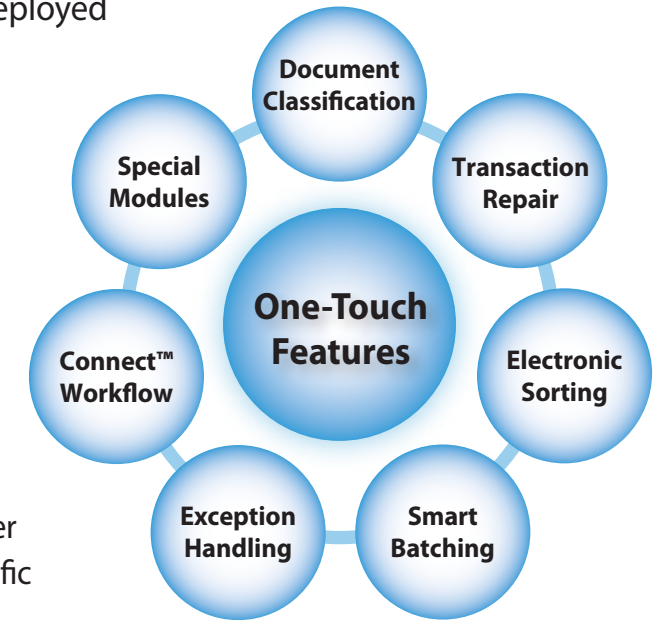


- **Intermixed Mail** – Envelopes do not require sorting. Intermixed mail is loaded, then automatically fed and slit.
- **Easy Extract** – Slit envelopes are sent to an extraction area, automatically opened, and operators quickly remove the contents.
- **Minimal Prep** – Pages are unfolded and staples removed. Taping of small tears or smaller items onto carrier sheets is eliminated.
- **Simple Scan** – Documents are dropped onto an innovative roller system that straightens pages. Separator sheets, sequencing, and orientation are unnecessary.
- **Paper Stops Here** – No further handling is needed. Documents can be immediately stored or shredded.

Mavro Software

The MavBridge™ Software Suite was developed specifically to unlock the full potential of One-Touch Processing. Deployed at hundreds of sites, MavBridge™ includes unique proprietary and patented modules that dovetail seamlessly with OPEX® scanners, resulting in the ultimate solution for document processing.

- **Document Classification** – Most scanned pages are automatically identified by MavBridge™. Any remaining items are presented to an operator for efficient classification.
- **Transaction Repair** – Transactions are efficiently created by scanning envelopes on the OPEX® scanner or MavBridge™ can determine the boundaries. Specific transactions can be routed to operators for repair, eliminating the need for rescanning.
- **Electronic Sorting** – Like documents are automatically sorted into electronic piles based on flexible rules that are configurable without using custom code.
- **Smart Batching** – Sorted documents are virtually batched and routed to other MavBridge™ processes or handed off to one or more downstream processes.
- **Exception Handling** – Exceptions are handled electronically without rescanning. Item suspense and configurable routing are among the many included features.
- **Connect™ Workflow** – Connect™ automatically flags and routes specific documents to the appropriate local or remote workflow queues.
- **Special Modules** – System functionality is extended across many applications with Interactive OCR, Image Enhancement, Intelligent Check Separation, Smart Track™, and other modules.



*We invite you to contact our sales team to discover how One-Touch Processing
can benefit your organization.*

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